

Rating Guide for Qualifying Essay Test

Promotion to Maintenance Supervisor, Structures (Group C)

Exam # 8706

Applicant ID# _____ SS# _____

To receive a passing grade for the qualifying essay, the essay must be well-organized and describe the sequence of events in the incident in the order that they occurred.

Deductions will be made for each critical fact listed below that is not included in the qualifying essay. An essay that is not well-organized and/or does not describe the sequence of events in the incident in an easy-to-understand manner is disqualifying.

	Description of Deduction (Failed to include...)	Max Deduction	Actual Deduction
1.	Correct "date, time, to and from" information in the heading.	5	
2.	The correct date and time the incident occurred.	5	
3.	The correct name and pass number of the maintainer.	5	
4.	The maintainer tripped over debris in the yard.	5	
5.	The incident occurred in Tiffany Yard.	5	
6.	The maintainer appeared to injure his head.	5	
7.	The maintainer was talking on his cell phone.	5	
8.	The maintainer was not giving his full attention to his duties.	5	
9.	The maintainer was not wearing safety shoes or boots.	5	
10.	That the maintainer was carrying his hard hat.	5	
11.	The maintainer was offered but refused medical assistance.	5	
DQ	DISQUALIFYING Essay is <u>not</u> legible, and/or is not well-organized, and/or <u>does not</u> describe the sequence of the events in the incident fully in an easy-to-understand manner.	DQ	
	Total		

Examiner #1 _____
(Signed & dated)

Examiner #2 _____
(Signed & dated)